

20/1/26 PTFA Meeting Minutes

Item 1 - Attendees

Nicola Phelps - Admin
Gina Matthews - Admin
Sarah Morris - Parent
Chloe Pritchard - Parent
Gina Nell - Parent
Collette Dale - Parent

Apologies

Rachel Priest - Parent
Jayne Coleman - Parent
Lou Morgan - Parent

Item 2 - Current financial status

There is £5,116 in PTFA funds ringfenced for the nature area. This money predominantly consists of grant funding and needs to be committed this financial year. Additionally, we are fundraising via the Tesco grant scheme and funding received from Tesco will be paid in the summer.

Additionally, the PTFA budget stands at £810 which is a very healthy position as the Old Scholars kindly funded the 2025 pantomime.

The school has asked for funding for KS2 thesauruses and dictionaries and it was agreed that they can spend up to £300 on these items. Additionally, it was agreed that up to £150 will be made available to KS1 to use at their discretion on items to benefit the children.

We discussed future planned spends and as the PTFA funded the leavers hoodies in 2025, the school will fund those this year. We will again fund the pantomime and Little Dormice Christmas party. **ACTION** - Gina M will investigate pantomime alternative providers including Tickled Pink who are reputedly cheaper and have delivered successful performances to other organisations in the local area.

Item 3 - Nature area project (next steps)

Noting the need to begin committing grant funding, we will outsource the job of breaking up the concrete in the pond and filling it back in. **ACTION** - Chloe to contact Rich Coleman and MKM. If no luck with either of these, a public appeal will be placed on Facebook to seek practical support in completing this priority task.

Once the pond has been dug out and filled in, the fence can be removed and disposed of responsibly. We will also pay for groundworks to be completed to make the area usable all year round, to include laying pathways using mud mats or an all-weather surface.

We will look to source a garden shed and child-sized tools and wheelbarrows to encourage the children to take stewardship of caring for the area though a rota will be created and adult volunteers sought to help with upkeep.

The intent will be to use the area as an outdoor learning area so we will ask the teachers how they would like to use it and how they intend to link it to the syllabus so that we can purchase appropriate materials to support them.

We will need to hold a funding pot for maintenance to ensure that the area remains in a safe and serviceable condition for the long term.

Item 4 - Fundraising ideas

Valentines Day

The Woodside village hall has been booked for the Valentine's Disco on Friday 13 February and parents will need to book via Parentpay as per last time. Following parent feedback, a different pricing structure will be adopted for each Key Stage group:

KS1 - £5 per child. This will be an all-inclusive price. Children will each receive a bag of crisps on arrival and unlimited squash as before but instead of paying for extras at stalls throughout the event, they will be given a goody bag on departure. More adult interaction will be provided to increase engagement and inclusion.

KS2 - £3 per child. Children will each receive a bag of crisps on arrival and unlimited squash and we will reinstate the stalls where children can (at their discretion) buy extras such as cakes and tattoos.

Easter

The teachers have suggested creative competitions as Easter fundraising:

1. Children will have the opportunity to decorate an egg at home and submit it to school with an entry fee of £1. All of the entries will be displayed in the hall and an independent adjudicator will choose the winning entries from each class who will receive a prize.
2. Teachers will engage in an Easter-themed bake-off which will be judged and sold at the end of the day.

Item 5 - Any other business

No AOB items were raised.

Item 6 - Date of next meeting

The date for the next meeting has not been set. Planning for the Valentine's disco will be managed on the group chat and we will meet after half term to prepare for the Easter fundraiser if needed.