

6/5/25 PTFA Meeting Minutes

Item 1 - Attendees

Gina Matthews - Admin
Nicola Phelps - Admin
Chloe Pritchard - Parent
Sarah Morris - Parent
Rachel Priest - Parent
Jayne Coleman - Parent

Item 2 - Review of actions from last meeting

Action ID	Action	Actionee	Update	Status
3	Contact companies to support pond project.	Lou Morgan	<p>MKM at Newent will supply materials at a subsidised rate. Coop, Nature in Art and Wildlife Trust are unable to support. No response from Big Dug or Camphill Trust.</p> <p>Lou suggested contacting Tesco Groundwork, Barnwood Trust and the Foyle Foundation. Gina Matthews suggested seeking support from Three Shires Garden Centre in Newent.</p> <p>NEW ACTION - Lou to take the lead on contacting these new companies.</p>	Open
8	Consider options for 2025 panto.	All	<p>Travelling to watch a panto could be challenging, both on a cost and logistics front.</p> <p>Options: Book a travelling panto to perform at the village hall as has been done in previous years (cost IRO £760+VAT) or book</p>	Open

			Palace Cinema in Cinderford to watch Christmas films. Orchard to watch a U, KS2 to watch a PG? Both options to be investigated and costed.	
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Item 3 - Current financial status

The PTFA account balance stands at £490.04.

We have received £135.10 from ASDA Cashpot for Schools and the ice cream sales have raised £260.08.

The PTFA part-funded the purchase of 5 iPads and £272 has been spent on Leaver's hoodies.

Item 3 - Pond project

£2340 has been secured via the council's Build Back Better scheme to improve the nature area. The school also has £600 ring-fenced for this purpose.. The area has failed a health and safety inspection and cannot currently be used at all. Their recommendation is to remove the pond and transform the area into a more accessible garden/nature area.

This could include opportunities to learn about wildlife and their habitats, sculptures, raised beds etc. It would be a great opportunity to have an after school club focussing on horticulture/forest school.

No work can take place at present due to nesting birds and tadpoles in the pond so further discussions are needed with an intended work start date of Autumn 25.

Item 4 - Summer fayre

The school summer fayre will be held on Friday 4 July from 4:30pm to 6:30pm, ideally on the school playing field but will be moved to the village hall in the event of inclement weather.

Entertainment:

- Noah Rawlings has volunteered to sing;
- We could ask the drama club to perform;
- We could ask Ms Waugh to do a dog agility demo;
- We could ask the fire brigade to visit with a fire engine;
- We could ask for the school's therapy dog to visit and for his handler to talk about his work.
- We will ask the village hall to run a bar selling alcohol.

Stalls:

We will sell pitches for £10 a pitch. ACTION - Chloe to approach Greedy Gimmers, a local business selling pancakes, soft serve sheep's milk ice cream, candyfloss and drinks from a converted horsebox to see if they would like a space.

The school will also run a variety of stalls to fundraise while keeping costs down. These could include:

- Home-made cake sales;
- BBQ (POST MEETING NOTE: Meat being kindly donated by Nick Matthews);
- Bouncy castle;
- Face painting;
- Tombola;
- Raffle;
- Water or wine;
- Welly wanging;
- Coconut shy;
- Pin the tail on the donkey (or similar);
- Number board;
- Name the teddy;
- Second hand uniform sales.

Prizes:

We will run a non-uniform day on Monday 9 June and ask children to bring in donations to use as prizes. The PTFA will meet on Tuesday 24 June to label these ready for the fayre.

We can also ask local businesses to donate prizes such as entrance tickets, vouchers, etc and ask local supermarkets whether they would consider donating alcohol, meat and bread rolls for the BBQ. We could also send letters home with children to ask family-run businesses to consider sponsoring the event or donating towards it.

Advertising:

ACTION - Chloe to create a poster that can be used to advertise the fayre. Need to advertise in newsletter and outside school. Consider advertising on Facebook, in Drybrook parish newsletter and in poster boxes in the local area (there is one by the bus stop on Ruardean Hill).

Item 6 - Date of next meeting

The next PTFA meeting will be held on Tuesday 10 June at 2:15pm to firm up plans for the summer fayre.