

4/2/25 PTFA Meeting Minutes

Item 1 - Attendees

Gina Matthews - Admin
Nicola Phelps - Admin
Chloe Pritchard - Parent
Sarah Morris - Parent
Gina Nell - Parent
Rachel Priest - Parent
Jayne Coleman - Parent

Apologies

Lou Morgan - Parent

Item 2 - Review of actions from last meeting

Action ID	Action	Actionee	Update	Status
1	Order KS2 aprons.	Nicola Phelps	Ordered and arrived. Larger sizes will be needed in due course.	Closed
2	Supply requirements and costs for art supplies.	Teachers	Teachers report art supply levels are acceptable. No further action.	Closed
3	Contact companies to support pond project.	Lou Morgan	<p>MKM at Newent will supply materials at a subsidised rate. Coop, Nature in Art and Wildlife Trust are unable to support. No response from Big Dug or Camphill Trust.</p> <p>Lou suggested contacting Tesco Groundwork, Barnwood Trust and the Foyle Foundation. Gina Matthews suggested seeking support from Three Shires Garden Centre in Newent.</p> <p>NEW ACTION - Lou to</p>	Open

			take the lead on contacting these new companies.	
7	Advert for Facebook page to be shared with admin to increase engagement.	Rachel Priest	Rachel and Lou collaborating well as co-admins on Facebook.	Closed

Item 3 - Current financial status

The PTFA account balance stands at £1459.24.

We have received £54 in commission from the Cauliflower Gifts art competition purchases and are awaiting receipt of £135.10 from ASDA Cashpot for Schools. Thank you to everyone who bought artwork or signed up to ASDA's app to help raise these funds.

The Christmas raffle raised £490 after costs (£42.75 for raffle tickets).

Christmas jumper day raised £102.

Due to admin issues on the day, the pantomime company has issued a partial refund of £150.

KS2 aprons cost £59.98 and £20 was spent on catering for the Little Dormice Christmas party.

Item 4 - Fundraising ideas

The teachers have requested more iPads. They will cost £300 each and annual purchases are likely to be necessary to overcome obsolescence issues and to meet demand.

The school currently has 23 iPads and would like 30 so that every child in a class can access one at the same time. The Take A Look charity shop in Ruardean has provided enough money to purchase an additional 2. This means the PTFA will need to raise circa £1500 for an extra 5, though this need not be all in one go.

We will also need to fund leavers hoodies (max cost £357 from School Trends, other quotes will be sought) and the next panto. ACTION - All to consider panto options, seek costs and submit for discussion at the next meeting.

This year's Easter fundraiser will be a Going for Gold sponsored sporting event, to be organised by the school and held within school hours on Friday 16 May. As well as being fun for all the children and raising funds for the PTFA, it will be a celebration of the end of SATS for Yr 6. PTFA to fund a bag of sweets and a medal for each child. The school will produce certificates for all participants.

We will hold another Summer Fayre on Friday 4 July. Ideally on the school field but at the Woodside village hall if the weather is unkind. We will need to advertise, sell pitches and stalls and arrange entertainment. ACTION - Rachel and Jayne to source a barbecue. Gina M will arrange food.

Rachel and Jayne volunteered to continue offering ice lolly sales on an ad hoc basis throughout the summer term (including at sports day) and will implement a tuck shop which will run year round (logistics tbc). The first tuck shop sales will be Valentine's themed sweets next week.

We will look to put on another film night in the autumn term.

Item 5 - Any Other Business

It has been identified that the local birth rate is reducing over the next few years and a reduced intake correlates with a reduction in school funding. For this reason it is necessary to highlight our school to parents within the locality and try to maintain or increase reception intake numbers throughout this blip.

This will take the form of an open day, probably on a Wednesday in September. We will welcome in the public and show them what we do, giving them a chance to observe classes, meet staff, children and parents, take part in sports, yoga, science experiments and more.

The PTFA will sell second hand uniforms, offer refreshments and be a visible presence to help, reassure and influence.

This event will need to be widely advertised throughout local nurseries, childminders and toddler groups for maximum impact. We should place an advert in the Drybrook Parish Newsletter, on Facebook and anywhere else that is likely to attract local parents.

Item 6 - Date of next meeting

The next PTFA meeting will be held on Tuesday 6 May at 2:15pm. The primary focus will be the summer fayre.