



SJB/JRu

3 June 2020

Dear Colleague

Firstly I hope you are well and managing the reintegration of children into school without too much trouble? Can I thank you for the prompt return of the student profile information we requested, it has really helped us with our groupings.

I wanted to write to you to let you know our more detailed plans for induction week (22nd - 26th June). As you will be aware, we are going to host a virtual induction week and staff at Dene Magna have been hard at work getting this ready.

To help support this, I am writing to ask if you will be able to allow any Y6 children in school that week (who are coming to Dene Magna) to spend around an hour a day on the induction tasks that we are setting? I have written to the parents/carers to outline the plans and our next steps and, of course, any child who cannot undertake this at school can do so at home.

The children will be sent details of how to access a portal on our website that then takes them into a secure area where they can work their way through the activities for each 'day'. The activities will include virtual tours of the school, introductory videos from every head of department and head of house, a welcome message from senior students and information on things like transport, uniform and online payments.

We know that this doesn't replace our normal induction but we are working very hard to make it as memorable as it can be. The children will have been told which house and tutor group they are in on the Friday before induction. This letter will outline the route they will follow to access the correct activities (an example being the need to access the correct tutor introduction).

Tracey Hoare will continue to get in touch with you to arrange visits for any vulnerable students and, if you are OK with a visit from one of us, we can do this for the children you have in school.

Part of the induction will be a daily quiz (based upon what they did that day). It will not be tough, but we are going to keep the scores so that we can see which children have not really taken in what we have put on and we will organise follow up visits/contact to try to ensure they have a better understanding. We are working on a way that they can share likes/hobbies etc with their tutor so that they can get a flavour of 'who' is in their tutor group. Of course, any submission of information will comply with GDPR and will not involve the sharing of any key information.

I will send you the full timetable of events in the week commencing the 15th June so that you can have a look and ask any questions.

In the meantime, please do get in touch with Tracey Hoare t.hoare@denemagna.gloucs.sch.uk if you need anything in terms of school visits, student contact or something we have not thought of!

Take care and I look forward to seeing you at some point in the future.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Brady', written in a cursive style.

Stephen Brady
Headteacher