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Arrangements for face to face Parents' Evenings

Dear Parents/Guardians,

February 2022

Appointments are being arranged for **Wednesday 23rd March and Wednesday 30th March 2022**. The appointments are for ten minutes and are an opportunity for your child's teachers to share information

On the form below, please could you tick all the times when you would be available for a meeting (*or by phone if preferred) and please return the form by **Monday 28th February**. An appointment will then be made for you and the slip will be returned, with time and date written on it. If you have more than one child in school, we will try to arrange appointments close together.

We will assume if a slip is not returned, an appointment to see your child's teacher is not required.

.....
Please tick to show all the times when you are available for an appointment via

Wednesday 23rd March 3:30 – 6:00 pm	Please tick all the time bands when you are available	Wednesday 30th March 4:30 – 7:00 pm	Please tick all the time bands when you are available
3:30 – 4:00 pm		4:30 – 5:00 pm	
4:00 – 4:30 pm		5:00 – 5:30 pm	
4:30 – 5:00 pm		5:30 – 6:00 pm	
5:00 – 5:30 pm		6:00 – 6:30 pm	
5:30 – 6:00 pm		6:30 – 7:00 pm	

Name
of child..... Class.....

*I would prefer a telephone call – contact name and number

NameNumber

Name of sibling (s)...../..... Class

