

Information Booklet about September

Key points:

- Safety and hygiene for children and staff are the top priority
- Provision at first will be all about helping children settle in
- Children need to wear uniform; have school footwear and a coat
- Caterlink will provide packed lunches in Term 1 or children can bring their own
- Children need to bring a drinks bottle and snack
- Drop off and collection times have changed and must be adhered to
- Care provision before and after school needs to be booked by emailing careprovision@woodside.gloucs.sch.uk (more details below)
- Staff are vigilant to signs of infection and we have a robust process to follow, to keep children safe

We will do all that we can to ensure that children are happy and feel secure as they adapt to school life in September. We are working with families in a new way and although we must minimise contact with you and limit your access to the site, please know that we are all focussed on providing the best for the children and that you can rely on us to look after your children well.

School's arrangements have been put in place to minimise the risk of infection to all staff, pupils and visitors to the school. A robust risk assessment process has taken place, which has considered the staff we have available and the zones available for each class bubble.

We recognise that you may have some concerns about your child returning to school. We also understand that the past months will have been challenging for many families. If you would like to talk to us about your child and any concerns you have about their return to school, please contact your child's class teacher via email.

Maintaining a safe school environment

The following actions for infection control remain in place:

- Displaying coronavirus infection control measures information posters around the school
- Encouraging good hygiene by promoting the importance of handwashing for at least 20 seconds with warm water and soap or use of hand sanitiser in the following circumstances:
 - Before leaving home
 - On arrival at school
 - After using the toilet
 - After breaks and sporting activities
 - Before food preparation
 - Before eating any food, including snacks
 - Before leaving school
- Ensuring hand sanitising dispensers throughout the school
- Ensuring pupils and staff understand that they must cover their cough or sneeze with a tissue, then throw the tissue away (Catch it, Bin It, Kill it)
- Ensuring frequently touched objects and surfaces are cleaned and disinfected more regularly than usual
- Following a robust process if a child or member of staff shows symptoms

- If one member of a class is tested positive, the whole group will need to isolate for 14 days

Please do not expect children to be social distancing at all times-the Government have advised schools that this is not necessary within their bubble, due to the other safety measures in place. However, children will be encouraged to socially distance in enclosed spaces and will be seated facing forward in class (depending on ages). Faces masks are not required.

You must keep your child at home for seven days if they develop coronavirus symptoms. If someone in your child's household has symptoms, your child must self-isolate for 14 days from the day the other person's symptoms started. <https://www.nhs.uk/conditions/coronavirus-covid-19/>

If you think your child may have been exposed to or has coronavirus, please contact the school at the earliest opportunity. Schools expect tests to be done if a child or anyone in the family is symptomatic.

We ask that parents:

- Make sure we have your up to date contact details as you must be contactable during the school day
- Provide their child with what they need for the whole day (no big bags as this is interfering with cleaning)
- Continue to encourage good infection control practices, such as thorough handwashing, at home and keep your child informed about the things they can do to discourage the spread of infection.
- Do not enter the site unless you have an appointment or to pick up your child. This means not coming to the reception area, but checking the website if you have queries, or phoning or emailing instead. If you do need to come to the reception area, we have a 'one in, one out' system and apologies, but the glass partition will have to remain closed
- Observe social distancing with other parents and with school staff at all times
- Observe all signage displayed at entrances
- Collect your child at the correct time-we can no longer offer for children to wait in the reception area/library
- If school phones you to say your child is unwell and needs to be collected, come straight away
- Prepare your child for school, based on the information in this booklet, including the need for them to listen carefully to instructions about handwashing and hygiene
- Continue to treat staff in the way you wish to be treated; appreciate that everyone has their own experience of this pandemic
- The updated Home-School Agreement outlines expectations of our way of working together

Thank you for your co-operation in helping to keep everyone as safe as possible.

Class bubbles will be separated during the school day and lunches will be eaten in classes. Although we can't join together for assemblies in the hall at the moment, we will be doing assemblies and story times in school via Zoom on the interactive boards so children will see each other. We will work hard on our whole school sense of community and 'belonging'.

We will be doing a whole school topic called 'Make Me A Superhero' which is all about resilience and bouncing back-information will be shared with families on our website in September.

Staggered drop off and collection Please see the enclosed poster for the timings and entrances/exits for each class-this applies when it is raining too. Please note that we need to reduce parents crossing over and

congregating too, so please drop off and disperse. There will not be a play time first thing on the yard, due to keeping classes separate.

When children arrive, they need to line up straight away to go in promptly. Please observe social distancing when waiting outside the gate or wait in your car until your child's gate is opened.

Where you have children with different timings, just go for **later time** for all of them if that is easier for you please. Staff will be sticking to the times to facilitate getting the children in without crossing over groups. Please avoid being late-if you are running late please drop off at the main reception gate when most other parents have left, observing social distancing. When collecting, please wait outside the gate and each child will be sent out individually.

Please adhere to the timings, to support our efforts at protecting all.

Arrangements for breaktimes and lunchtimes

We recognise the importance for all pupils to have a break from learning and to enjoy time outside during the school day. Reconnecting with friends will be an important aspect of pupils settling back into school life, but we have made some adjustments to break and lunch times. Breaks will be taken as a class bubble in their designated area in the school grounds. Each class has a designated lunch time supervisor.

School events

Please note that at this point we do not envisage being able to invite you in for any events usually held in the Autumn term such as Harvest assembly, class assemblies, Christmas plays etc and we will look into alternative ways of sharing school events with you.

Care provision before and after school

We will offer wrap around care provision from September. This will be in the hall and children can be dropped off at the main front door as usual. This will be from 7:45am until the start of school and from 3-4pm. Please use the careprovision@woodside.gloucs.sch.uk email to express an interest and book sessions. Please make it clear if you are booking set dates for the term, or if you will be booking different days every week. Toast and a drink will be offered and will be available after school too if children need a snack then. Sessions will be £3.90. Schools are allowed to mix children from different bubbles for this as numbers will be small and infection control measures are clear.

We cannot accommodate children at the school's reception if you are late collecting at the end of the day. If you are late, your child will go into care provision and you will be charged for the session.

Packed lunches, milk and fruit Children can order a packed lunch from Caterlink or can bring their own lunch. They will need to bring their own drinks bottle and healthy snack. Milk will be provided through the milk scheme for younger children-we are checking the free fruit scheme and will update you.

Uniform Please ensure your child dresses in the school's uniform and provide a raincoat and suitable footwear. Children will need their PE bags.

Bags, belongings and storage Children cannot bring big bags or rucksacks to school. We do not have storage room and are limiting any clutter so that surfaces can be cleaned properly, so please do not buy a new special bag ready for September.

Dormice, Fallow Deer and Woodpecker classes have a peg per child for PE kit and a coat; shelves for lunches and boxes for book bags. Red Squirrels have box units to store their book bags and lunch bags, plus pegs for PE kits and coats. There is no purpose for big bags and nowhere to put them-we are keeping the school clutter free for ease of cleaning.

We will be able to send reading books home from a class set, which will not be shared with another class. Please do not allow your child to bring in toys or any personal items. Homework and letters/news will continue to be online via the website and app.

Curriculum Your child will be supported well to settle back into school life and teachers are planning lots of activities to help with this. Staff will be sensitive to your child's needs and will work with you if your child is finding it hard to adjust-please keep in close contact with us. The first few weeks will include lots of familiar routine activities so your child quickly feels confident and staff will be discretely observing and assessing so the work is not too easy or too hard. Please bear with us for the first few weeks as we expect children to be coming back at different points. We will ensure that the curriculum is broad and balanced and that children will be able to enjoy a varied primary

Staggered start:

Reception children's parents will have a separate letter with induction arrangements. For the other year groups, it is **Weds 2nd Sept** for Year 1, 3 and 5; **Thurs 3rd Sept** for Year 1, 3 and 5; **Fri 4th Sept** for Years 2, 4 and 6; **Mon 7th Sept** all year groups.

This is flexible, in that if you are working parents and need your child in all day, they are of course welcome full time from the Wednesday. We have decided to offer 2 days for Year 1, 3 and 5 as they will be the ones moving to a new class and will be the youngest in those three classes.

Hygiene, illness procedure etc

Our Home School Agreement sums up lots of information about hygiene expectations and the relationship between ourselves regarding being vigilant and co-operative over Covid-19 symptoms, engagement with the NHS Test and Trace system etc. Please be assured that we will not phone you over every sneeze and we are expecting the usual Autumn and Winter coughs, colds, chicken pox etc. But if we do phone you to collect your child due to Covid-19 symptoms you must come straight away-so please make sure we have up to date mobile phone and home numbers as someone must be available to collect your child if needed. We have stringently followed all Public Health Guidance and know what to look out for and what to do if we suspect a case. In the event of a child going home with symptoms, we will expect a test to be done and if it is positive the whole class will need to isolate.

Support for pupils and families

We do not underestimate how difficult the recent months have been for us all and we all will have been touched in some way by the coronavirus pandemic. We recognise the need to focus on pupils' emotional wellbeing as well as their return to learning.

Parents may wish to seek support for themselves from a range of support agencies from our website.

I hope that these arrangements provide you with the information you need to support your child to return to school. I would like to take the opportunity to thank you for supporting the school over recent weeks.

Warm wishes,

Mrs Davis, staff and governors